

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, JUNE 3, 2013

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr., presiding. Seven (7) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; David Gutshall, Treasurer; John McCrea; Richard Norris; and Richard Roush.

Kingsley Blasco and William Piper were absent.

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Rick Gilliam, Supervisor of Transportation and Buildings and Grounds; Trish Grace, The Valley Times-Star; Megan Carr and Shania Radabaugh, Student Representatives to the Board of School Directors; and Brenda Line, Board Minutes.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

EXECUTIVE SESSION

The Board met in Executive Session from 6:39 P.M. to 6:58 P.M. and 7:29 to 7:42 P.M. to address personnel concerns.

III. APPROVAL OF THE MAY 20, 2013 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES AND THE MAY 20, 2013 REGULAR BOARD MEETING MINUTES

Motion by Norris, seconded by Barrick for approval of the May 20, 2013 Committee of the Whole of the Board Meeting Minutes and the May 20, 2013 Regular Board Meeting Minutes. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Megan Carr Shania Radabaugh

The students offered the following report: [06-03-2013 Student Report.pdf](#).

President Wolf thanked the students for the report.

V. TREASURER'S REPORT

The Treasurer's Report is presented at the second Board meeting each month.

VI. PAYMENT OF BILLS

General Fund	\$ 278,861.38	Checks #69771-69889, BG051301, EMOS1301, JH051301-JH051302, LW051301-LW051303, M0313110, M0513100, M0513102-M0513109, M0513111-M0513120, MS051301-MS051399, RF051301, RG051301, S0513101, SE051301-SE051318, SK051301-SK051307, SS051301
Student Activities Fund	\$ <u>6,766.45</u>	<u>Checks #13899-13923</u>
TOTAL	\$ 285,627.83	

Motion by Gutshall, seconded by Norris for approval of General Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, Cafeteria Fund, and Capital Projects payments of bills as outlined above. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

VII. READING OF CORRESPONDENCE

There was no reading of correspondence.

VIII. RECOGNITION OF VISITORS

Linda Bowles, Charlene D'Amore, Isaac Eshenour, Teresa Eshenour, Vernon Gauthier, and Mike Statler.

IX. PUBLIC COMMENT PERIOD

Pastor Vernon Gauthier, 111 West Big Spring Avenue, Newville, Pennsylvania, addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

President Wolf thanked Pastor Gauthier for attending this evening's meeting and offering a prayer.

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X. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XI. OLD BUSINESS

There was no old business.

**(NOTE: The Board addressed
XII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-7,
following Item A-7.)**

XII. NEW BUSINESS

A. PERSONNEL CONCERNS

(ACTION ITEM)

1. **Ms. Stephanie Cramer**, Sixth Grade Middle School Teacher, submitted her letter of resignation for the purpose of retirement effective immediately, and the Board of School Directors accepted Ms. Cramer's resignation at the May 6, 2013 meeting of the Board of School Directors. Ms. Cramer's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Ms. Cramer is entitled to a severance allowance in the amount of \$10,620.00, under option #2.

Option #1:

17 years of service X \$223.00 = \$3,791.00
(Maximum of \$15,400.00)

Option #2:

147.5 unused sick leave days X \$72.00 = \$10,620.00
(\$15,400.00 maximum)

The administration recommended that the Board of School Directors accept Ms. Cramer's severance allowance of \$10,620.00 as presented.

2. **Coaching Appointments**

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director, recommended the individuals listed as a coach for the 2013-2014 school year.

Mike Grier
Jacob Geary

Junior High Basketball Coach
Assistant Girls' Soccer Coach

The administration recommended that the Board of School Directors approve the appointment of the above listed coaches as presented.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

3. Transfer of Professional Personnel

(ACTION ITEM)

Based on staffing needs necessitated by enrollment fluctuations, attrition and changes in special education case loads, the administration will transfer the professional employees whose names are listed below for the 2013-2014 school year. These transfers are in accordance with Board Policy 309 and section 5.05 of the Collective Bargaining Agreement with the Big Spring Education Association.

Employee	From	To
Bonnie Hockley	Newville Fifth Grade	Elementary Reading
Randy Crawford	Newville First Grade	Oak Flat First Grade
Mary Beth Helbig	Oak Flat Third Grade	Oak Flat Second Grade
Shannon Brose	Oak Flat LTS Second Grade	Oak Flat LTS Fourth Grade
Phil Fassl	Oak Flat Learning Support	Middle School Sixth Grade Learning Support
Jessica Dagle	High School Multiple Disabilities Support	Middle School Seventh Grade Learning Support
Megan Frantz	Newville Learning Support	Oak Flat Learning Support
Kim Shinham	Oak Flat Learning Support	Mt. Rock Learning Support
Jodie Bistline	Oak Flat Learning Support	High School Learning Support
Sue Traylor	Middle School Learning Support	High School Gifted/COALA/Inclusion
Stacey Shively	Oak Flat Learning Support	Newville Learning Support

The administration recommended that the Board of School Directors approve the professional employee transfers as presented.

(ACTION ITEM)

4. Lauren Cooter

Seventh Grade Math Teacher

Middletown, PA 17057

Education:

Bloomsburg University – Math Education (Bachelor's Degree)

Experience:

Lampeter-Strasburg School District - Seventh Grade Long-Term Substitute Teacher
Palisades School District - Seventh and Eighth Grade Long-Term Substitute Teacher
Council Rock School District – Seventh and Eighth Grade Long-Term Substitute Teacher

The administration recommended that the Board of School Directors appoint Ms. Cooter to serve as a Seventh Grade Math Teacher for the 2013-2014 school year, replacing Mrs. Truesdell who has resigned. Ms. Cooter's compensation for this position should be established at Bachelor's, step 2, \$44,075.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

5. Chelsea Jackson
Newville, PA 17241

First Grade Teacher at
Newville Elementary School

Education:

Shippensburg University – Elementary Education (Bachelor's Degree)

Experience:

Central Dauphin School District – Kindergarten and Third Grade Teacher
Big Spring School District - Substitute Teacher

The administration recommended that the Board of School Directors appoint Mrs. Jackson to serve as a First Grade Teacher for the 2013-2014 school year, replacing Mrs. Julie Friscia who has resigned. Mrs. Jackson's compensation for this position should be established at Bachelor's, step 3, \$44,507.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

6. Heidi Badda
Newville, PA 17241

Fifth Grade Teacher at
Newville Elementary School

Education:

Shippensburg University – Elementary Education (Bachelor's Degree)
Kutztown University – English (Bachelor's Degree)

Experience:

Big Spring School District – Long-Term Substitute Teacher
Saint Olaf Catholic School, Vermont – Third Grade Teacher
West Memorial Elementary, Texas – Fifth Grade Teacher

The administration recommended that the Board of School Directors appoint Ms. Badda to serve as a Fifth Grade Teacher for the 2013-2014 school year, replacing Mrs. Bonnie Hockley who has transferred. Ms. Badda's compensation for this position should be established at Bachelor's, step 2, \$44,075.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

7. **Beth Ann D'Agostino** Position Reallocation from High School
Dillsburg, PA 17019 Multiple Disabilities to Elementary Multiple Disabilities

Education:

University of Colorado (Master's Degree Special Education)

Experience:

Big Spring School District – Long-Term Substitute High School Learning Support Teacher

Big Spring School District – Long-Term Substitute High School Multiple Disability Teacher

Timberview Middle School – Learning Support Teacher

The administration recommended that the Board of School Directors appoint Ms. D'Agostino to serve as a Elementary Multiple Disabilities Teacher for the 2013-2014 school year. Ms. D'Agostino's compensation for this position should be established at Master's Degree Step 4, \$51,712.00, plus a \$400.00 special education stipend, based on the current contract between the Big Spring Education Association and the Big Spring School District.

VOTE ON XII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Barrick, seconded by Norris to combine and approve XII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-7, as outlined and recommended above. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Meghan Bullock	\$ 1 272.00
Charlene D'Amore	\$ 2,544.00
Heidi Fraker	\$ 1,272.00
Amanda Frankford	\$ 1,272.00
Denise Ginter	\$ 1,272.00
Michael Ginter	\$ 2,544.00
Sarah Hammaker	\$ 1,272.00
Keith Lavala	\$ 1,272.00
Kimberly Margosian	\$ 2,544.00
Brandie Shatto	\$ 1,272.00
Michael Spears	\$ 2,544.00
Lauren Swigart	\$ 2,544.00
Jennifer Tritapoe	\$ 3,744.00
Aimee Yost	<u>\$ 1,272.00</u>
Total	\$26,640.00

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Norris, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

C. Approval of 2013-2014 Middle School Planner

(ACTION ITEM)

Mrs. Karen Ward, Assistant Middle School Principal, has updated the Middle School Planner for the 2013-2014 school year.

The changes made in the Middle School Planner were included with the agenda. The completed Middle School Planner is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed planner.

The administration recommended that the Board of School Directors approve the 2013-2014 changes in the Big Spring Middle School Planner as presented.

Motion by Norris, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

D. Students Eligible for Early Graduation

(ACTION ITEM)

Based on successful completion of semester one course work the students listed will be eligible for early graduation for the 2013-2014 school year.

**Megan Carr
Andrew Bowermaster**

The administration recommended that the Board of School Directors approve January 17, 2014 graduation for the students listed based on their successful completion of all graduation requirements.

Motion by Norris, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

E. Request Proposals for Middle School Pipe Insulation Replacement **(ACTION ITEM)**

CMI has done extensive air quality testing in the Middle School at the request of the administration and all the results meet acceptable guidelines. However, there is some compromised pipe insulation in selected areas of the utility tunnels, which are physically separate from building classrooms and HVAC system.

To prevent any infiltration and additional damage, the administration recommended the Board approve a request for proposals for professional services of a certified contractor to remove existing pipe insulation and reinstall new in the identified areas. This is best done when the building is unoccupied and under construction for the window project. The project would be done using Wolf Consulting Engineers and the estimated costs are included with the Board packet.

The administration recommended the Board of School Directors request proposals for professional services from certified companies to remove the existing pipe insulation in the Middle School utility tunnels and reinstall new insulation on domestic water supply lines at the estimated cost provided by Wolf Consulting Engineers and to be paid from the Capital Projects Fund. Further, the administration is authorized to issue a notice to proceed and award the contract to the lowest responsible proposal, provided it is within the engineering estimate and subject to satisfactory review by the Solicitor.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

(ACTION ITEM)

F. Approval of Taxes and Tax Rates to Support the 2013-2014 General Fund Budget

The taxes specified below represent the current 2012-2013 taxes and the proposed 2013-2014 taxes that are required to support the proposed 2013-2014 General Fund Budget. This reflects a 2.2 increase in real estate taxes or an increase of \$27 per \$100,000 in assessment.

The administration recommended the Board of School Directors adopt, by individual roll call vote, the taxes shown above including the 2013-2014 Section 679 Resolution.

Mills – Real Estate

Current: 12.3640

Proposed: 126360

Motion by Norris, seconded by Swanson to approve a 12.6360-mill Real Estate Tax Rate. Secretary Barrick called the roll: Voting Yes: McCrea, Norris, Gutshall, Barrick, Swanson, and Wolf. Voting No: Roush. Total Yes votes: Six (6). Total No votes: One (1). Motion carried by a majority vote.

Wage and Other Earned Income Tax

Current: 1.15%

Proposed: 1.15%

Motion by Norris, seconded by Barrick to approve a Wage and Other Earned Income Tax of 1.15%. Secretary Barrick called the roll: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

Realty Transfer Tax

Current: ½ of 1%

Proposed: ½ of 1%

Motion by Norris, seconded by Swanson to approve the Realty Transfer Tax of ½ of 1%. Secretary Barrick called the roll: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

(ACTION ITEM)

F. Approval of Taxes and Tax Rates to Support the 2013-2014 General Fund Budget (Continued)

Per Capita Tax (Section 679)

Current: \$5.00

Proposed: \$5.00

Motion by Norris, seconded by Swanson to approve the Per Capita Tax (Section 679) of \$5.00. Secretary Barrick called the roll: Voting Yes: McCrea, Norris, Gutshall, Barrick, Swanson, and Wolf. Voting No: Roush. Total Yes votes: Six (6). Total No votes: One (1). Motion carried by a majority vote.

Residence Tax (Act 511)

Current: \$5.00

Proposed: \$5.00

Motion by Norris, seconded by Swanson to approve the Residence Tax (Act 511) of \$5.00. Secretary Barrick called the roll. Voting Yes: McCrea, Norris, Gutshall, Barrick, Swanson, and Wolf. Voting No: Roush. Total Yes votes: Six (6). Total No votes: One (1). Motion carried by a majority vote.

Occupational Privilege Tax

Current: \$10.00

Proposed: \$10.00

Motion by Norris, seconded by Swanson to approve the Occupational Privilege Tax of \$10.00. Secretary Barrick called the roll. Voting Yes: McCrea, Norris, Gutshall, Barrick, Swanson, and Wolf. Voting No: Roush. Total Yes votes: Six (6). Total No votes: One (1). Motion carried by a majority vote.

<u>Current</u>	<u>Proposed</u>	<u>Tax</u>	<u>Approved</u>
12.3640	12.6360	Mills Real Estate	Yes
1.15%	1.15%	Wage and Other Earned Income	Yes
		Tax	
½ of 1%	½ of 1%	Realty Transfer Tax	Yes
\$5.00	\$5.00	Per Capita Tax (Section 679)	Yes
\$5.00	\$5.00	Per Capita Tax (Act 511)	Yes
\$10.00	\$10.00	Occupational Privilege Tax	Yes

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XII. NEW BUSINESS (Continued)

G. Final Adoption of the 2013-2014 General Fund Budget

(ACTION ITEM)

The District's current 2013-14 expenditure budget was \$41,238,893. The Board of School Directors adopted the proposed final General Fund Budget for 2013-2014 in the amount of \$44,075,473.00 at the April 22, 2013, meeting following a budget presentation and discussion. Since that time several changes occurred; the details of the final budget and the changes are included with the agenda. This expenditure budget requires \$408,716 from fund balance reserves in order to balance.

The administration recommended that the Board of School Directors approve the 2013-2014 General Fund Budget in the amount of \$43,563,440.00.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Secretary Barrick called the roll. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

H. Homestead/Farmstead Resolution for 2013-2014 Fiscal year

(ACTION ITEM)

The Secretary of Education notified the District on May 2, 2013, that its share of the state gaming funds for 2013-2014 will be \$770,160.89 dollars. The County notified us that we have 5766 approved homesteads and 202 approved farmsteads within the District boundaries to share in that allocation. The average assessed value is \$176,100 (down from \$184,915). Using the Pennsylvania Association of School Business Officials worksheet, the administration calculated the exclusion for both homestead and farmsteads in equal amounts equal to \$10,333.00 of assessed value or \$130.57 in tax value. A copy of the proposed resolution and worksheet appear in the agenda and were reviewed by District Solicitor Philip Spare.

The administration recommended that the Board of School Directors approve the resolution implementing the Homestead and Farmstead Exclusion of \$10,333.00 for the 2013-2014 fiscal year in accordance with the Act 1 of Special Session of 2006.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Secretary Barrick called the roll. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

I. Proposed Updated Job Description

(INFORMATION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent developed and updated the job description listed. A copy of the job description was included with the agenda.

Elementary School Counselor

After the job description have been reviewed by the Board of School Directors and the administration, the administration will present the updated job description for Board approval at the June 17, 2013 Board meeting.

J. Updated Policies

(INFORMATION ITEM)

The administration has submitted the updated policies listed below for Board review.

801	Public Records
802	School Organization
803	School Calendar
804	School Day
805	Emergency Preparedness
806	Child/Student Abuse
807	Opening Exercises/Flag Displays
808	Food Services
808.1	Lunch Tickets
810	Transportation
811	Bonding
812	Property Insurance
813	Other Insurance
814	Copyright Materials
818	Contracted Services
822	Automated Defibrillators (AED)
825	State Mandate Waivers
828	Fraud
830	Breach of Personalized Computer Information

The updated Policies are included with the agenda. The updated policies will be an action item on the June 17, 2013 School Board Agenda.

XIII. FUTURE BOARD AGENDA ITEMS

There were no future Board agenda items.

XIV. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted, and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

President Wolf reported that the JOC approved a four-year contract with Mr. Justin Bruhn, administrative director. Mr. Wolf noted that he believes the vo-tech school would continue to adjust and grow to meet the needs of the workplace under Mr. Bruhn's leadership.

D. Buildings and Property Committee – Mr. Barrick

Please refer to this evening's Buildings and Property Committee meeting minutes.

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

F. South Central Trust – Mr. Blasco

The South Central Trust contribution rate for 2013-2014 is 26.2 percent.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted, and no report was offered.

H. Tax Collection Committee (TCC) – Mr. Wolf

President Wolf reported that the Cumberland Tax Collection Bureau now has a \$15 million bonding to secure taxpayers' funds.

XV. SUPERINTENDENT'S REPORT

A. Plainfield and Frankford Elementary Schools

Superintendent Fry reported that, based on suggestions from Director McCrea, the dates listed on the sale documents for Plainfield and Frankford Elementary Schools were modified. In addition, verbiage has been added related to a lease extension to cover any possible delay in the court-approval process. The District Solicitor and his associates are confident that the sale would occur by the October 1, 2013 date in the sale documents. The District Solicitor indicated that the phrase "time is of the essence" is appropriate for this document.

B. Solicitor Fee

In response to a question from Director McCrea at the May 20, 2013 Board meeting regarding solicitor fees for services related to negotiations, Mr. Fry reported that South Middleton School District shares a solicitor with Big Spring, and South Middleton paid the standard hourly solicitor fee for recent negotiations.

Mr. Fry indicated that he could provide solicitors' hourly rates for the last several bond transactions if it is the wish of the Board.

C. Baccalaureate

Superintendent Fry commended the students for organizing a wonderful baccalaureate service on Sunday night.

D. Commencement

Mr. Fry indicated that graduation would mostly likely be held inside because of the inclement weather forecast.

E. Farewell, Mrs. Brenda Line!

Superintendent Fry indicated that he is spoiled by many things at Big Spring, including a wonderful Board of School Directors, great student body, excellent teachers, and Mrs. Brenda Line, who has offered more than 20 years of "undying dedication to the Big Spring School District," recording the minutes for the meetings of the Board of School Directors. Mr. Fry indicated that this evening is Mrs. Line's final meeting recording minutes for the Board of School Directors, and he thanked Mrs. Line for making his job of reviewing the minutes easy. Mr. Fry presented Mrs. Line with flowers and a gift card and wished her well.

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XVI. BUSINESS FROM THE FLOOR

A. Budget Narrative

Director McCrea encouraged the administration to review the budget narrative for possible grammatical errors.

Mr. Fry responded that he would ensure Mr. McCrea is provided with the updated version of the budget narrative.

B. Baccalaureate

President Wolf echoed Mr. Fry's comments regarding the baccalaureate service, and he commended the students for their efforts in organizing the baccalaureate service. Mr. Wolf noted that it is "amazing what students are able to put together in the way of presentations," and he added that he is proud to say those involved are Big Spring students.

XVII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XVIII. ADJOURNMENT

Motion by Norris, seconded by Roush to adjourn. Roll call vote: Voting Yes: McCrea, Norris, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:23 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, June 17, 2013